

# 2019

**Redcliffe Tennis**

Oxley Ave  
Redcliffe QLD 4020  
Tel: (07) 3284 2349  
info@focustennisacademy.com.au

## FOCUS TENNIS ACADEMY COACHING ENROLMENT INFORMATION



The following information is required by Focus Tennis Academy to ensure a high level of care.  
Details collected are confidential.

### Child/ren's Details

Child 1: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ M / F  
Venue: \_\_\_\_\_ Preferred Day/s: \_\_\_\_\_ Time: \_\_\_\_\_

Child 2: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ M / F  
Venue: \_\_\_\_\_ Preferred Day/s: \_\_\_\_\_ Time: \_\_\_\_\_

Child 3: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ M / F  
Venue: \_\_\_\_\_ Preferred Day/s: \_\_\_\_\_ Time: \_\_\_\_\_

### Parent/Guardian Details

Name: \_\_\_\_\_ Relationship to Child: \_\_\_\_\_

Home Address: \_\_\_\_\_

Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_

Contact Numbers: Home: \_\_\_\_\_ Work: \_\_\_\_\_

Mobile: \_\_\_\_\_ Email: \_\_\_\_\_

### Approved Persons

Approved persons will be contacted in emergencies when the parent/guardian is not available.

Name: \_\_\_\_\_ Relationship to Child: \_\_\_\_\_

Home Address: \_\_\_\_\_

Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_

Contact Numbers: Home: \_\_\_\_\_ Mobile: \_\_\_\_\_

# YOUR RESPONSIBILITIES

## Complete Enrolment Information Form

At the beginning of the year parents are required to complete an Enrolment Form and hand it to the centre. Due to legal requirements students are unable to commence tennis lessons until a completed Enrolment Form has been received.

## Pay all fees

An invoice will be sent via email or text to all parents at the beginning of each term which covers tennis lessons for the remainder of the term. Please pay by the due date supplied on the invoice to avoid a 10% administration fee.

## Notice of absences

It is essential that we are notified of any absences by contacting us at the centre on 3284 2349. Make-up lessons will be offered for all students in the event of wet weather and illness and will be subject to availability of places in groups. Notification of wet weather make-up lessons will be sent by text message and Facebook updates (search for Focus Tennis Academy at Redcliffe Tennis Centre). PLEASE NOTE lesson fees will not be credited over to the following term if you are unable to attend the required number of lessons (and make-up lesson if needed) across the current term.

## Notice of changes to contact information

It is essential that the club is notified of any changes to your child's contact information, including change of address, phone numbers, authorised persons etc.

## Safety of children

It is the responsibility of the parent/guardian to have their children on time for lessons and to pick up their children promptly at the end of their lesson. Please note that the main grandstand is not for playing on and children must be supervised at all times.

Do you wish to allow Focus Tennis Academy to use photos of your child/ren playing tennis on the Redcliffe Tennis Centre website? **Yes / No**

Please advise us of any medical conditions that your child has:

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Emergency Contact:

Name: \_\_\_\_\_ Mobile: \_\_\_\_\_ Relationship to child: \_\_\_\_\_

Parent/Guardian Signature:

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Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

How did you hear about our tennis program at Focus Tennis Academy? (please circle)

**Internet | Newspaper | School Newsletter | Word of Mouth (friend: \_\_\_\_\_) | Other**